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19 September 1956

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MEMORANDUM FOR:
THROUGH : Chief, Far East Division
SUBJECT : Use of Official Funds

1. The proposal to liquidate your indebtedness in the amount of \$1,021.19 as outlined in the memorandum from Acting Chief, Far East Division, dated 24 August 1956, has been accepted.

2. Any instance where an advancee is unable to account for or refund advances of official funds upon completion of the activity for which the funds were advanced, presents a presumption of misuse of funds and must be reported to the Deputy Director (Support) and the Inspector General.

3. Acceptance of your proposed method of settlement should not be construed by you as in any way condoning or excusing your failure to promptly refund official funds entrusted to your use upon completion of the purpose for which the funds were advanced, nor does this action preclude disciplinary or other action which may be considered appropriate under the circumstances.

Chief, Finance Division

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